

**SOUTHEAST COMMUNITY COLLEGE  
DIVISION OF ARTS AND SCIENCES**

**Social Science**

**Revision Date: 07-01-19**

[Syllabus Statements](#)

**I. CATALOG DESCRIPTION**

Course Number: ACFS0860  
Course Title: Student Success  
Prerequisite(s): None  
Catalog Description: This course offers students an array of strategies to help them succeed in college.  
(NOTE: Credit is institutional credit and does not apply toward graduation or for transfer.)  
Credit Hours: 2.0  
Class Hours: 30  
Lab Hours: 0  
Total Contact Hours: 30

**II. COURSE OBJECTIVES: *Course will:***

- A. Teach students ways to manage their time.
- B. Teach students to establish systems for taking notes from lectures and from textbooks.
- C. Teach students strategies needed to succeed on tests.
- D. Teach students methods for remembering information.
- E. Teach students reading/study methods.

**III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES**

- A. Student Learning Outcomes: *Student will be able to:*
  - 1. Manage their time.
  - 2. Establish systems for taking notes from lectures and from textbooks.
  - 3. Use strategies needed to succeed on tests.
  - 4. Use methods for remembering information.
  - 5. Use reading/study methods.
- B. General Education Learning Outcomes
  - 1. GELO #2: Written Communication  
Outcome: Read and write in mechanically-sound, college-level English.
  - 2. GELO #6: Career and Life Skills  
Outcome: Employ effective interpersonal and intrapersonal communication skills.  
Outcome: Develop skills that will support positive and fulfilling relationships with others.  
Outcome: Demonstrate choices that reflect personal responsibility in one's academic, civic, social, and vocational/professional life.

**IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)**

- A. Time management.
- B. Lecture note taking.
- C. Textbook note taking.
- D. Test-taking strategies.
- E. Memory techniques.
- F. Reading/Study methods.

**V. INSTRUCTIONAL MATERIALS**

- A. Required Text(s):
  - 1. Keys to Effective Learning with My Student Success Lab. 6<sup>th</sup> edition. Prentice Hall. ISBN #: 0-13-213535-3
- B. Recommended texts:
  - 1. Hopper, *Practicing College Study Skills*
  - 2. Ellis, *Becoming a Master Student*
- C. Supplemental handouts, videos, internet sites, and/or computer software supplied by Instructor.

**VI. METHODS OF PRESENTATION/INSTRUCTION**

- A. Methods of presentation typically include a combination of the following:
  - 1. Lecture/Discussion.
  - 2. Small and large group activities.
  - 3. Peer collaboration.
  - 4. Journal writings.
  - 5. Conferencing.
  - 6. Interactive elements/methods.

**VII. METHODS OF EVALUATION**

- A. Methods of evaluation typically include a combination of the following:
  - 1. Course grades, at the determination of the instructor, will be based on class and group participation, daily work, exams, presentations, projects, papers, and/or a portfolio.
  - 2. Instructors will distribute and discuss evaluation and grading policies with their students at the beginning and during the term.
- B. SCC GRADING SCALE

A+	95-100	C+	75-79	F	59 or less
A	90-94	C	70-74		
B+	85-89	D+	65-69		
B	80-84	D	60-64		

**VIII. SPECIFIC COURSE REQUIREMENTS**

- A. In order to receive a passing grade, students must complete sufficient work assigned by their instructors in order to earn a final grade of 70% or higher.
- B. Instructors will distribute and discuss their specific course policies and requirements with their students at the beginning and during the term.