

SOUTHEAST COMMUNITY COLLEGE
ADVANCED TECHNOLOGY AND SKILLED TRADES DIVISION
Computer Information Technology Program
Revision Date: November 2025

I. CATALOG DESCRIPTION

Course Number: INFO2700
Course Title: CIT Practicum
Prerequisite(s): Permission of Program Chair
Catalog Description: This course requires students to apply IT knowledge and skills in a career focus area. The exact nature of the work varies with the individual objectives developed for each student.
Credit Hours: 2
Class Hours: 0
Lab Hours: 0
Practicum Hours: 90
Total Contact Hours: 90

II. COURSE OBJECTIVES: *Course will:*

- A. Provide students with real-world work experience in IT in a paid or unpaid practicum setting.
- B. Require students to communicate with an employer to develop relevant objectives that can be accomplished at the work-site.
- C. Require students to apply technical skills from previous coursework to a work-site experience.
- D. Offer students an opportunity to use soft skills in a workplace environment.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Demonstrate the ability to obtain a work-site position.
 - 2. Demonstrate the ability to work cooperatively with a work-site supervisor to create valid learning objectives.
 - 3. Demonstrate the ability to keep work records.
 - 4. Demonstrate the ability to competently perform assigned tasks with and/or without assistance.
 - 5. Demonstrate moderate to high ratings for items, such as productivity, ability to follow instructions, initiative, decision-making, concentration, quality of work, application of skills and knowledge, responsibility, cooperation, interpersonal relationships, attendance and punctuality.
- B. General Education Learning Outcomes (GELOs)
 - 1. GELO #6: Career and Life Skills
Outcome 7: Demonstrate choice that reflect personal responsibility in one's academic, civic, social, and vocational/professional life.

IV. CONTENT/TOPICAL OUTLINE

- A. Locate, apply for and obtain a practicum position.
- B. Participate in a paid or non-paid, real-world work experience related to the career emphasis (Computer Support, Network Management, Cybersecurity, Applications Development)
- C. Complete agreed-upon objectives and fill out all necessary forms and records.

- D.** Perform assigned tasks, following policies of the employer.

V. INSTRUCTIONAL MATERIALS

- A.** Computer and Internet access

VI. METHODS OF PRESENTATION/INSTRUCTION

- A.** Methods of presentation typically include a combination of the following:
 - 1.** Course material presented in a web-based training format
 - 2.** Supervised work-site experiences

VII. METHODS OF EVALUATION

- A.** Methods of evaluation typically include a combination of the following:
 - 1.** Letter from Student
 - 2.** Letter from Supervisor
 - 3.** Practicum Objectives Evaluation Form
 - 4.** Credit for Prior Learning (CPL) form

VII. Special Notes

- A.** This course is only offered as Credit for Prior Learning. Contact Program Chair for more information.