

**SOUTHEAST COMMUNITY COLLEGE
HEALTH SCIENCES DIVISION
HEALTHCARE MANAGEMENT
Created Date: 08/2026**

I. CATALOG DESCRIPTION

Course Number: HCMG 1000
Course Title: Fundamentals of Healthcare Management
Prerequisite(s): None

Catalog Description: Focusing on U.S. health care delivery systems, discusses how to manage in health care organizations including management processes organizational structures and types of governance and management issues of U.S.-based health care delivery systems. Introduces key topics and concepts including health care systems; managing health care organizations; administrative management responsibilities of health care environments; approaches to performance improvement and financial management.

Credit Hours: 3
Class Hours: 45
Lab Hours: 0
Total Contact Hours: 45

II. COURSE OBJECTIVES: *Course will:*

1. Compare and contrast the functions and processes required to manage an effective healthcare organization.
2. Create job designs for managerial roles and expectations of managers in health care organizations.
3. Analyze health care organizations and their functions in order to facilitate change and performance improvement.
4. Apply management theories and tools to the analysis of a current health care organizational issues.
5. Practice and reflect on the working collaboratively in team-based assignments.
6. Evaluate the managerial and technical challenges of managing health care organizations.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

A. STUDENT LEARNING OUTCOMES: *The student will be able to:*

1. Understand the challenges and benefits of effective management within healthcare organizations.
2. Determine the steps involved in decision making as a manager.
3. Outline the process for managing projects within a healthcare organization.
4. Employ sound ethical principles in management.
5. Create a professional development plan to grow as a manager.

B. GENERAL EDUCATION LEARNING OUTCOMES

1. GELO 4: Global Awareness and Citizenship

Outcome: Explain the connections between historical and recent events and current global situations related to political systems, economic systems, social systems, and /or environmental issues.

IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)

A. UNITS

- Unit 1: Principles of Healthcare Management.
- Unit 2: Challenges and Benefits of Management Principles
- Unit 3: Managerial Decision Making
- Unit 4: Decision Making Steps Impacting Healthcare Management
- Unit 5: Project Management
- Unit 6: Management Ethics
- Unit 7: Social Responsibility & Diversity, Equity, and Inclusion in Healthcare
- Unit 8: Management Skill Development

V. INSTRUCTIONAL MATERIALS REQUIRED

- A. Required Text(s): Materials provided in course. No textbook.

VI. METHODS OF PRESENTATION/INSTRUCTION

A. Methods of presentation typically include a combination of the following:

1. Lecture
2. Demonstration & Roll Playing
3. Handout Materials
4. Class Participation/Presentations/Activities
5. Case Studies and Group Work
6. Guest Presenters
7. Internet Resources
8. Power Point slides and videos
9. Pretests, Quiz, Exams
10. Assignments & Projects
11. Games may be used to augment some of the units

VII. METHODS OF EVALUATION

A. Methods of evaluation typically include a combination of assignments, quizzes, exams, projects, participation in class, etc.

B. For grading expectations please see the course information document.

SCC STANDARD GRADING SCALE POLICY:

A+ 95-100	C+ 75-79
A 90-94	C 70-74
B+ 85-89	D+ 65-69
B 80-84	D 60-64
	F Below 60

VIII. SPECIFIC COURSE REQUIREMENTS

A. ATTENDANCE

Attendance is crucial to the success of this course. Any class missed could mean valuable missed information, which is difficult to obtain. Please notify the instructor of any pending absences or if you will be late.

- B. To be awarded credit towards the Healthcare Management AAS, the student must receive a "C+" or higher in the course.

Please see the course information document for course policies related to grading, expectations, assignments, assessments, and participation.