

SOUTHEAST COMMUNITY COLLEGE
COMMUNITY SERVICES DIVISION
Criminal Justice Program
Revision Date: 08-26-19

I. CATALOG DESCRIPTION

Course Number: CRIM2901
Course Title: Criminal Justice Coop
Prerequisite(s): CRIM2890 and on condition of being accepted at the training site.

Catalog Description: This course entails a series of planned and supervised activities in actual work situations. The paid employment must be directly related to the student's program of study. A total of 180 contact hours are required for this course.

Credit Hours: 3.0
Class Hours: 0
Lab Hours: 180
Total Contact Hours: 180

II. COURSE OBJECTIVES: *Course will:*

- A. Integrate and apply the theory and research skills derived from his/her criminal justice coursework to real world situations.
- B. Gain first-hand knowledge and a greater understanding of a criminal justice agency.
- C. Develop techniques and skills common to the criminal justice system.
- D. Examine his/her values and attitudes about people, law violators, criminal justice agencies, and society.
- E. Demonstrate professionalism towards the rules and responsibilities of the agency.
- F. Assess one's own abilities and aptitudes to determine whether or not their career choices are compatible with their knowledge, skills, and abilities.
- G. Identify, compare, and develop future job opportunities.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Competencies will be determined after the student has secured an internship.
 - 2. Competencies will be developed to coordinate with the student's duties and the agencies objectives.
- B. General Education Learning Outcomes (GELOs):
 - 1. GELO 1: Oral Communication
Outcome 4: Competently communicate messages – both verbally and nonverbally – to a variety of audience types and in a variety of situations.
 - 2. GELO 2: Written Communication
Outcome 5: Read and write in mechanically-sound, college-level English.
 - 3. GELO 5: Analytical, Quantitative, and Scientific Reasoning
Outcome 3: Effectively develop strategies, algorithms, or experiments (or perform experiments) to better describe systems or solve problems.
 - 4. GELO 6: Career and Life Skills
Outcome 1: Employ effective interpersonal and intrapersonal communication skills.
Outcome 7: Demonstrate choices that reflect personal responsibility in one's academic, civic, social, and vocational/professional life.

IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)

- A. Daily Log
- B. Weekly Journal

- C. Final Paper
- D. Evaluations

V. INSTRUCTIONAL MATERIALS

- A. Required Text(s):
 - 1. Criminal Justice Program Internship Manual
 - 2. SCC Internship Program Packet
- B. Other Resources:
 - 1. Agency policy manuals and all necessary job materials will be provided by the employer.

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Methods of presentation typically include a combination of the following: Determined by the agency how they will present the instruction.

VII. METHODS OF EVALUATION

- A. Methods of evaluation typically include a combination of the following:
 - 1. Daily Logs
 - 2. Weekly Journal
 - 3. Final Paper
 - 4. Evaluation by Training Site
 - 5. Evaluation by Student
- B. SCC STANDARD GRADING SCALE POLICY:

A+	95-100	C+	75-79
A	90-94	C	70-74
B+	85-89	D+	65-69
B	80-84	D	60-64
		F	Below 60

VIII. SPECIFIC COURSE REQUIREMENTS:

- A. Criminal Justice Program Internship Manual.
- B. All contact hours must be completed and verified.
- C. A daily journal of work experiences must be kept with each work day having an entry.
- D. A weekly journal will be turned in to your Academic Advisor.
- E. A Final Paper will be submitted to the Academic Advisor 2 days prior to the end of the quarter. This paper will be 5-pages in length, double-spaced, 12-pt font. This paper will detail your work experience giving descriptions and general duties for each job that was completed. Your personal observations and conclusions are also encouraged.
- F. All college and employee documents will be filled out and maintained.
- G. Students will assume the full responsibility for obtaining, scheduling, and maintaining their work site obligations.
- H. Any time a student misses a day of internship, they will contact their work site to make arrangements for making up that time.