

SOUTHEAST COMMUNITY COLLEGE
COMMUNITY SERVICES DIVISION
Criminal Justice Program
Revision Date: 08-26-19

I. CATALOG DESCRIPTION

Course Number: CRIM2890
Course Title: Criminal Justice Internship Seminar
Prerequisite(s): CRIM1010 ENGL1010 or higher and completion of majority of CRIM courses

Catalog Description: Applying and interviewing for placement in an internship program, basic preparation for the internship experience and process to be used for supervision and evaluation on the job. A criminal background will be conducted.

Credit Hours: 2.0
Class Hours: 30
Lab Hours: 0
Total Contact Hours: 30

II. COURSE OBJECTIVES: *Course will:*

- A. Explore, develop, and conduct a job search in the criminal justice field of student's choice.
- B. Research and locate several employment opportunities that will expand student career opportunities.
- C. Collaborate with agencies, organizations and the private sector to address issues related to employability.
- D. Provide a proactive leadership role with a wide range of business, community, consumer, and criminal justice agencies.
- E. Discuss ethical behavior in private and professional life.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Develop a training plan to be used for an Internship Educational Experience, along with a possible employer and the Criminal Justice Internship Coordinator
 - 2. Perform several interviews with potential employers.
 - 3. Develop a professional resume.
 - 4. Analyze ethical behavior in professional and private life to include social networking.
 - 5. Evaluate the possible job offers, complete the agreements and training plan with the potential employer.
- B. General Education Learning Outcomes (GELOs):
 - 1. GELO 1: Oral Communication
Outcome 4: Competently communicate messages – both verbally and nonverbally – to a variety of audience types and in a variety of situations.
 - 2. GELO 2: Written Communication
Outcome 5: Read and write in mechanically-sound, college-level English.
 - 3. GELO 6: Career and Life Skills
Outcome 7: Demonstrate choices that reflect personal responsibility in one's academic, civic, social, and vocational/professional life.

IV. CONTENT/TOPICAL OUTLINE *(course outline may provide more detailed information)*

- A. Choosing the Career
- B. Internships – Where to go
- C. Physical Fitness and Testing
- D. Other Forms of Testing

- E. Attributes of Successful Candidates
- F. The Resume: Selling Yourself on Paper
- G. Application Process
- H. Interviewing Skills

V. INSTRUCTIONAL MATERIALS

- A. Required Text(s): Harr, Scott J., Hess, Karen M., *Careers in Criminal Justice and Related Fields: From Internship to Promotion*, 6th Edition, Wadsworth Cengage Learning, 2010, Student ISBN: 978-0-495-60032-9
- B. Other Resources: In addition to required text and study guide, the instructor may provide supplemental material or sources that the student will be required to integrate into their knowledge base.

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Methods of presentation typically include a combination of the following: Lecture, Electronic Presentation, Demonstrations, Video/Audio Presentations, Case Studies, Field Trips, Website(s), Course books, Articles, Collaborative Discussion, Group Projects, Other resources

VII. METHODS OF EVALUATION

- A. Methods of evaluation typically include a combination of the following: Practical Application, Homework Assignments, Quizzes, Exams, Papers & Presentations, Discussion, Other Projects
- B. SCC STANDARD GRADING SCALE POLICY:

A+	95-100	C+	75-79
A	90-94	C	70-74
B+	85-89	D+	65-69
B	80-84	D	60-64
		F	Below 60

VIII. SPECIFIC COURSE REQUIREMENTS:

- A. Criminal background check will be completed in this course and a \$45 fee is attached to it.
- B. See individual instructor's course outline for more information.