

SOUTHEAST COMMUNITY COLLEGE
BUSINESS DIVISION
Long Term Care Administration Program
Revision Date: 01-11-21

I. CATALOG DESCRIPTION

Course Number: LTCA1000
Course Title Introduction to Long Term Care
Prerequisite(s): None

Catalog Description: An introductory study and overview of the many long-term care service providers, how they fit together to form an overall system and the skills that will be needed to succeed as a manager in this system.

Credit Hours: 3.0
Class Hours: 45
Lab Hours: 0
Total Contact Hours: 45

II. COURSE OBJECTIVES: *Course will:*

- A. Examine the differences and similarities among the various long term care service providers.
- B. Discuss how the various segments of long term care fit together to form an overall system.
- C. Understand the issues affecting administrators and service providers individually or collectively.
- D. Discuss the skills administrators need to succeed in long term care systems.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Analyze the differences and similarities among the various long term care service providers.
 - 2. Interpret how the various segments of long term care fit together to form an overall system.
 - 3. Differentiate the issues affecting administrators and service providers individually or collectively.
 - 4. Analyze the skills administrators need to succeed in long term care systems.
- B. General Education Learning Outcomes (GELOs)
 - 1. GELO 2: Written Communication
 - Outcome 4: Use content and style appropriate to a given audience.

IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)

- A. The Changing Long Term Care Scene
- B. Long Term Care Providers
- C. Interaction Within the Continuum
- D. Managing in the Long Term Care System
- E. The Future: Continuing Change

V. INSTRUCTIONAL MATERIALS

- A. Required Text(s):

Chies, Steven, Pratt's Long-Term Care Managing Across the Continuum, 5th Edition, Jones and Bartlett Publishers, 2022, ISBN: 978-1-284-18433-4
- B. Other Resources:

Internet

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Methods of presentation typically include a combination of the following:
1. Instructors will make use of varied instructive techniques including several of the following: lectures, small and large group discussion, collaborative projects, guest speakers, case studies, research, peer response and evaluation, journals, essays and/or written papers, conferences, computer-assisted instruction, interactive/creative methods, multi-media and field trips.

VII. METHODS OF EVALUATION

- A. Methods of evaluation typically include a combination of the following:
1. Course grades, at the determination of the instructor, will be based on exams, class and group participation, daily work and worksheets, projects and papers. Instructor will distribute and discuss evaluation and their grading policies with the students at the beginning of the each quarter.
 2. Online courses do not accept late assignments without prior discussion with the instructor.
- B. SCC STANDARD GRADING SCALE POLICY:
- | | | | |
|----|--------|----|----------|
| A+ | 95-100 | C+ | 75-79 |
| A | 90-94 | C | 70-74 |
| B+ | 85-89 | D+ | 65-69 |
| B | 80-84 | D | 60-64 |
| | | F | Below 60 |

VIII. SPECIFIC COURSE REQUIREMENTS:

- A. Requires a grade of "C" or above to meet graduation requirements for the Long Term Care Administration Program.