

SOUTHEAST COMMUNITY COLLEGE
DIVISION OF ARTS AND SCIENCES
Early Childhood Education
Revision Date: 07-01-26

I. CATALOG DESCRIPTION

Course Number: ECED 2450
Course Title: Early Childhood Administration
Prerequisite(s): None
Corequisite: It is strongly recommended that students have completed their core Social Science and Oral Communication requirements before enrolling in this class. Special program permission to enroll may be given to non-degree seeking administrators with prior administration experience.
Catalog Description: This course is designed to provide students with a comprehensive understanding of the administrative aspects of early childhood programs. This course will prepare students to plan a facility, identify program goals, work with community resources, collaborate with schools, families, and other early childhood programs, implement an early childhood program, and evaluate program quality.
*Recommended co-prerequisite of ECED2065/2901.
Credit Hours: 3.0
Class Hours: 45
Lab Hours: 0
Total Contact Hours: 45

II. COURSE OBJECTIVES: *Course will:*

- A. Identify the responsibilities of an administrator in an early childhood education setting.
- B. Review local, state, and federal regulatory and licensing standards in early childhood education.
- C. Examine effective and current systems of assessment and evaluation of staff and the early childhood programs.
- D. Describe key elements for professional development and ethical concerns of early childhood educators.
- E. Explore methods to support effective partnerships in the workplace and community.
- F. Promote the use of tools and technology in early childhood education programs.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Understand the primary components of successful early childhood education program operations, policies, and procedures.
 - 2. Identify program, licensing, local, state, and federal standards.
 - 3. Determine effective evaluation methods and assessment tools relevant to early childhood programming.
 - 4. Understand the role of professional development as an administrator.
 - 5. Articulate the importance of family, community, and professional partnerships.
 - 6. Identify and practice using tools and technology in the early childhood education setting.
- B. General Education Learning Outcomes
 - 1. GELO #5: Analytical, Quantitative, and Scientific Reasoning
Outcome: Apply mathematical and scientific methods to solve problems from an array of contexts and everyday situations.

IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)

- A. Components Program Operations
- B. Licensing and Standards
- C. Quality Elements of ECED Programs
- D. Program Assessment and Improvement
- E. Staff Evaluations
- F. Staff Development
- G. Personal Code of Ethics
- H. Team Member Roles and Responsibilities
- I. Partnerships

V. INSTRUCTIONAL MATERIALS

- A. Required Text(s):
 - 1. Decker, Celiea A., et al. *Planning and Administering Early Childhood Programs*. New Jersey: Pearson Education, Current Edition.
- B. Other Resources:
 - 1. Nebraska Department of Education, et al. *Nebraska's Core Competencies for Early Childhood Professionals*. Nebraska: NDE, Current Edition.
- C. One of the following, (see instructor before purchasing):
 - 1. Harms, Thelma, et al. Early Childhood Environment Rating Scale. New York: Teachers College, Current Edition.
 - 2. Harms, Thelma, et al. Infant/Toddler Environment Rating Scale. New York: Teachers College, Current Edition.

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Methods of presentation typically include a combination of the following:
 - 1. Technology enhanced lecture
 - 2. Classroom discussions
 - 3. Interactive group activities
 - 4. Audio visual materials
 - 5. Presentations by experts from the ECED industry

VII. METHODS OF EVALUATION

- A. Methods of evaluation typically include a combination of the following:
 - 1. In-class assignments
 - 2. Quizzes
 - 3. Research Presentation
 - 4. ECED Advocacy Display
 - 5. Nature Explore Playground Design
 - 6. Portfolio Assignments
 - 7. Professional Grade
 - 8. Class Participation
 - 9. Grades and policies are consistent with college grades and standards. See Student Handbook.
- B. SCC GRADING SCALE

A+	95-100	C+	75-79	F	59 or less
A	90-94	C	70-74		
B+	85-89	D+	65-69		
B	80-84	D	60-64		

VIII. SPECIFIC COURSE REQUIREMENTS:

- 1. Successful completion of all projects and assignments.

2. A grade of "C" or better is required for all ECED students to pass this class.