

SOUTHEAST COMMUNITY COLLEGE
HEALTH SCIENCES DIVISION
MEDICAL ASSISTING
Revision Date: 12/2025

I. CATALOG DESCRIPTION

Course Number: MEDA 1205
Course Title: Exam Room 1
Prerequisites: None

Catalog Description: Content incorporates cognitive knowledge in the performance of psychomotor and affective competencies in the following areas: infection control and medical asepsis, patient history and documentation, vital signs and measurements, physical examination, OB-GYN, pediatrics, male reproductive system, gerontology, examinations and procedures of body systems, assisting with office and ambulatory surgery, rehabilitation and therapeutic modalities, and nutrition and health and disease.

Credit Hours: 3
Class Hours: 30
Lab Hours: 45
Total Contact Hours: 75

II. COURSE OBJECTIVES: *Course will:*

1. Demonstrate clinical procedures specific to the ambulatory healthcare setting.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

A. STUDENT LEARNING OUTCOMES: *Students will be able to:*

1. Obtain vital signs
2. Apply infection control procedures
3. Practice Standard Precautions

B. GENERAL EDUCATION LEARNING OUTCOMES (GELOs)

1. GELO 6: Career and Life Skills

Outcome: Develop knowledge and habits that will foster physical, emotional, social, spiritual, intellectual, and environmental wellness.

C. ENTRY LEVEL COMPETENCIES FOR MEDICAL ASSISTING STUDENTS (taken from CAAHEP's 2022 Standards and Guidelines for Medical Assisting Programs)

1. I.P.1.a.-i. Accurately measure and record: blood pressure, temperature, pulse, respirations, height, weight (adult and infant), length (infant), head circumference (infant), and oxygen saturation
2. I.P.2.d. Perform the following procedures: pulmonary function testing
3. I.P.3. Perform patient screening following established protocols
4. I.P.8. Instruct and prepare a patient for a procedure or a treatment
5. I.P.9. Assist provider with a patient exam
6. II.C.3.a. Identify normal and abnormal results in calculating medication dosages: graphs
7. II.P.3. Document on a growth chart
8. III.C.1. Identify major types of infectious agents

9. III.C.2.a.-f. Identify the infection cycle including: the infectious agent, reservoir, susceptible host, means of transmissions, portals of entry, and portals of exit
10. III.C.3.a.-b. Identify the following as practiced within an ambulatory care setting: medical asepsis and surgical asepsis
11. II.C.4. Identify methods of controlling the growth of microorganisms
12. III.C.5. Identify the principles of standard precautions
13. III.C.6. Identify personal protective equipment (PPE)
14. III.P.1. Participate in Bloodborne pathogen training
15. III.P.2. Select appropriate barrier / personal protective equipment (PPE)
16. III.P.3. Perform handwashing
17. III.P.4. Prepare items for autoclaving
18. III.P.5. Perform sterilization procedures
19. III.P.6. Prepare a sterile field
20. III.P.7. Perform within a sterile field
21. III.P.8. Perform wound care
22. III.P.9. Perform dressing change
23. IV.C.1.a.-h. Identify dietary nutrients including: carbohydrates, fat, protein, minerals, electrolytes, vitamins, fiber, and water
24. IV.C.2. Identify the function of dietary supplements
25. IV.C.3.a.-i. Identify the special dietary needs for: weight control, diabetes, cardiovascular disease, hypertension, cancer, lactose sensitivity, gluten-free, food allergies, and eating disorders
26. IV.C.4. Identify the components of a food label
27. IV.P.1. Instruct a patient regarding a dietary change related to patient's special dietary needs
28. V.C.12. Identify subjective and objective information
29. V.P.1. Respond to nonverbal communication
30. V.P.2. Correctly use and pronounce medical terminology in health care interactions
31. V.P.7. Use a list of community resources to facilitate referrals
32. X.P.2.a.-b. Apply HIPAA rules in regard to: privacy and release of information
33. X.P.3. Document patient care accurately in the medical record
34. X.P.6. Complete an incident report related to an error in patient care
35. XII.C.1. Identify workplace safeguards
36. XII.C.2.a.-d. Identify safety techniques that can be used in responding to accidental exposure to: blood, other body fluids, needle sticks, and chemicals
37. XII.C.7.a Identify principles of: body mechanics
38. XII.P.3. Use proper body mechanics
39. A.4. Demonstrate active listening
40. A.7. Demonstrate tactfulness

IV. CONTENT/TOPICAL OUTLINE (Course outline may provide more detailed information)

- A. INTEGRATED CLINICAL PROCEDURES
- B. ASSISTING WITH SPECIALTY EXAMINATIONS AND PROCEDURES
- C. ADVANCED TECHNIQUES AND PROCEDURES

V. SPECIFIC COURSE REQUIREMENTS - See Course Information Document for specifics.

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Methods of presentation typically include a combination of the following
 1. Lecture, PowerPoint, Demonstrations, Role Play, Videos, and Class Participation

VII. METHODS OF EVALUATION- See Course Information Document for specifics.

SCC STANDARD GRADING SCALE POLICY:

A+	95-100	C+	75-79
A	90-94	C	70-74
B+	85-89	D+	65-69
B	80-84	D	60-64
		F	Below 60

Grading Policies

The minimum expectation for the Medical Assisting Program is to prepare medical assistants who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession (CAAHEP 2022 Standards and Guidelines).

All Medical Assisting Program students must pass 100% of the MAERB Core Curriculum cognitive objectives and psychomotor and affective competencies in order to complete the course progress in the program and graduate.

Medical Assisting Program students must receive a minimum grade average of a 75% (C+) in this course.

VIII. SPECIFIC COURSE REQUIREMENTS- See Course Information Document for specifics.