

SOUTHEAST COMMUNITY COLLEGE
HEALTH SCIENCES DIVISION
HUMAN SERVICES
Revision Date: 11/2023

I. CATALOG DESCRIPTION

Course Number: HMRS 1123
Course Title: Pre-Practicum
Prerequisite(s): HMRS 1100, HMRS 1105, Current AHA Healthcare Provider CPR, TB, Human Services declared

Catalog Description: Pre-Practicum is a pre-service training course that prepares students for work in the Human Services field. This course focuses on personal and professional development as it relates to the five minimum competencies of the Human Services Program. Students will adhere to a written dress code. Students will demonstrate theory and practice of the Human Services field. Students must pass this course with a grade of B or above to advance to HMRS 1124.

Credit Hours: 2
Class Hours: 30
Lab Hours: 0
Total Contact Hours: 30

II. COURSE OBJECTIVES: *Course will:*

As a result of taking this course, the student will be able to apply the methods of approaching consumers and organizing consumer activities, providing basic interviewing skills and demonstrate professional employee conduct and skills.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

A. STUDENT LEARNING OUTCOMES: *Student will be able to:*

1. Demonstrate basic interviewing skills including active listening, non-judgmental acceptance, accurate empathy, appropriate self-disclosure, problem solving and confrontation.
2. Demonstrate assertiveness skills including broken record, negative assertion, negative inquiry, fogging, self-disclosure, free information, workable compromise and "I" messages.
3. List and apply the five minimum competencies from the Human Services Program.
4. Apply and identify the 19 ethical principles of the Human Services profession from course handouts.
5. Demonstrate non-judgmental acceptance.
6. Demonstrate the HIPAA regulations and Universal Precautions.
7. Demonstrate various recreational group activities with diverse populations.
8. Demonstrate critical thinking skills.
9. Demonstrate time management skills of punctuality and dependability.

B. GENERAL EDUCATION LEARNING OUTCOMES

GELO #6: Career and Life Skills

Demonstrate choices that reflect personal responsibility in one's academic, civic, social and vocational/professional life.

GELO #3: Critical Thinking and Problem Solving

Evaluate ideas presented in writing, medial, speech, or artistic presentations.

IV. CONTENT/TOPICAL OUTLINE (*course outline may provide more detailed information*)

1. Course Requirements
2. Orientation to Practicum Experience
3. Client and Staff Interaction
4. Program's 5 Minimum Competencies
5. Professional and Ethical Guidelines
6. Group Leadership Skills
7. Interviewing Skills
8. Assertiveness Skills
9. Critical Thinking Skills
10. Writing Skills
11. Reliability and Dependability
12. Universal Precautions

V. INSTRUCTIONAL MATERIALS

A. Required Text(s):

Myers Kiser, Pamala, *The Human Services Internship*, current edition, Brooks/Cengage Learning
EBook

B. Other Resources:

Student Portfolio
HMRS Program Polo Shirt
Instructor Handouts

VI. METHODS OF PRESENTATION/INSTRUCTION

A. Methods of presentation typically include a combination of the following:

1. Lecture, discussion, videos, guest speakers
2. Demonstration and student re-demonstration
3. Mock interview
4. Skills Displays

VII. METHODS OF EVALUATION

- A.** Methods of evaluation typically include a combination of the following: a combination of assignments, quizzes, exams, projects, skills display check offs, etc. For grading expectations please see the Course Information Document.

SCC STANDARD GRADING SCALE POLICY:

A+	95-100	C+	75-79
A	90-94	C	70-74
B+	85-89	D+	65-69
B	80-84	D	60-64
		F	Below 60

VIII. SPECIFIC COURSE REQUIREMENTS:

A grade of B is required for progress in the program and is also necessary to meet graduation requirements for the Human Services Program.