

SOUTHEAST COMMUNITY COLLEGE
CONSTRUCTION MANUFACTURING AND TECHNOLOGY DIVISION
Graphic Design | Media Arts Program
Revision Date: August 24, 2020
[Syllabus Statements](#)

I. CATALOG DESCRIPTION

Course Number: GDMA2999
Course Title: Special Projects
Prerequisite(s): Program Director Approval
Catalog Description: Must have permission of Program Director. Credit hours will vary.
Credit Hours: 1-3
Classroom Hours: 15-45
Lab Hours: 0
Total Contact Hours: 15-45

II. COURSE OBJECTIVES: *Course will:*

- A. Provide the student with an opportunity to pursue and study a special area of interest in the graphic design/media arts field.
- B. Require a formal written contract to be completed between the sponsoring instructor and the student to identify the project, procedures, and completion date.

III. STUDENT LEARNING OUTCOMES AND GENERAL EDUCATION LEARNING OUTCOMES:

- A. Student Learning Outcomes: *Student will be able to:*
 - 1. Conduct research or otherwise pursue a study in an area of interest in the field of graphic design/media arts.
 - 2. Develop a written report relative to the research or study.
 - 3. Present the written study and /or sit for oral presentation with sponsoring instructor to evaluate the project relative to objectives included in the contract.
- B. General Education Learning Outcomes (GELOs)
 - 1. GELO #6: Career and Life Skills
Outcome 4: Use digital technology effectively to access, manage, integrate, evaluate, and present information.

IV. CONTENT/TOPICAL OUTLINE

- A. Develop a contract to include topic, objectives, procedures of the research or study, and outcomes or expected results.
- B. Monitor student's progress in the completion of the project
- C. Evaluate the completed project in conjunction with the objectives of the contract

V. INSTRUCTIONAL MATERIALS

- A. Instruction materials vary with project(s) assigned.

VI. METHODS OF PRESENTATION/INSTRUCTION

- A. Independent/directed study.

VII. METHODS OF EVALUATION

- A. Methods of evaluation, although determined by the individual instructor, traditionally includes a combination of the following:

1. Adherence of deadlines and completion of all assignments, exercises, worksheets, tests, quizzes, and tutorials and/or daily assessments.
2. No late assignments will be accepted; no exception will be made. All assignments turned in past the scheduled deadline will result in a grade of failing (F) and will not be eligible for further revision. Please refer to the Course Information Document for attendance, submission, revision, extra credit, and missed exercises and quizzes policies.
3. Students must submit their own work. Cheating on any assignment, exercise, tests, quizzes, tutorial, and/or daily assessment will result in a failure of that assignment with no possibility of revision (if applicable). Multiple instances will result in a failure of the course and may be grounds for disciplinary action or dismissal from the program.
4. Compliance with all Policies. For all GDMA program policy documents, please visit <http://tinyurl.com/gdmapolicies>.
5. Students must conduct themselves in a manner that is in consonance with the Professionalism requirements of GDMA courses, be adequately prepared for course work and discussion as well as actively participate in in-class activities and critiques. For the Professionalism requirement, visit <http://tinyurl.com/gdmapolicies>.

VIII. SPECIFIC COURSE REQUIREMENTS

- A. Student must meet all of the following to receive a passing grade:
 1. Student must complete this course with a minimum course grade of “C” (70%).
 2. Students are expected to sign a Syllabus and Course Information Document Agreement and Anti-Plagiarism Agreement to represent their understanding of this information and the expectations within the course. For all GDMA program policy documents and anti-plagiarism information, please visit <http://tinyurl.com/gdmapolicies>
 3. It is the responsibility of the student to take notes on all lectures, tutorials, assignments, and exercises. You will not be given printed instructions for assignments. This is to emulate professional expectations within the design industry.
 4. Students are expected to assist in keeping all GDMA labs neat and orderly. Please pick up all scraps, waste materials, discarded printouts, etc. and place them in the recycling bins. Please promptly clean up all spills and messes on your desk spaces. Periodically and at the end of each term, students will be required to assist in cleaning the labs.
 5. Each student is required to complete all parts of this course regardless of prior knowledge or experience.
 6. For course specific policies please refer to the Course Information Document.